

HORIZONS SPECIALIZED SERVICES
Statement of Financial Position
For the Seven Months Ending Thursday, January 31, 2019

ASSETS

Current Assets

Cash	\$2,299,934.13
Accounts Receivable	551,763.21
Prepaid Expenses	<u>75,213.47</u>
Total Current Assets	2,926,910.81

Other Assets

Restricted Cash	109,980.71
Deferred Loan Cost, Net	<u>8,493.12</u>

Total Other Assets 118,473.83

Fixed Assets, Net 2,080,296.76

TOTAL ASSETS \$5,125,681.40

LIABILITIES AND EQUITY

Current Liabilities

Accounts Payable	\$78,495.24
Accrued Payroll and Employee Benefits	267,186.93
Deferred Revenue	4,000.00
Current Portion of Long Term Debt	<u>27,315.31</u>
Total Current Liabilities	376,997.48

Long-term Debt

Notes Payable	<u>410,119.84</u>
Total Long-term Debt	410,119.84

Net Assets

Board Designated	2,064,586.00
Undesignated	<u>2,222,169.13</u>
Total Net Assets	4,286,755.13

Net Surplus (Deficit) 51,808.95

Total Equity 4,338,564.08

TOTAL LIABILITIES AND EQUITY \$5,125,681.40

HORIZONS SPECIALIZED SERVICES
NOTES TO FINANCIAL STATEMENTS
FOR THE SEVEN MONTHS ENDED JANUARY 31, 2019

BALANCE SHEET:

Cash:

1,401,651	Certificates of Deposit and Savings Accounts
898,283	Checking & Money Market Accounts
<u>2,299,934</u>	

Accounts Receivable:

299,294	Balances due from ACS for Medicaid Waiver billings (90% of this is current)
133,904	Balances due from the State. This also includes Part C.
13,391	Work Crew billings and miscellaneous A/R
98,906	Routt County Mill Levy Funds
6,268	A/R from SCA Inc.
<u>551,763</u>	

Prepaid Expenses:

10,945	Various maintenance and service contracts Feb 2019 - Feb 2020
47,026	Insurance (Health, Building, Liability, Workers Comp, D&O)
17,243	Security Deposits paid on behalf of clients moving into new apts, office spaces and the Maple Street project
<u>75,213</u>	

Restricted Cash

109,981	Gift Annuity Fund This is the market value as of the end of June, 2018.
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Year to Date Asset Summary:

150,000	Total FY 2018-2019 Asset Budget
(64,460)	Assets purchased through 01/31/19
<u>85,540</u>	Balance of Asset Budget in FY 2018-2019

Accrued Payroll and Employee Benefits:

101,460	Accrued payroll for last ten days of the month
165,337	Accrued paid time off (PTO)
389	Other accrued employee benefits & taxes
<u>267,187</u>	

Deferred Revenue:

3,250	Security Deposits on 8th Street apartments
750	8th Street Rent received in advance
<u>4,000</u>	

Fund Balance:

<u>1,960,800</u>	Unrestricted Fund Balance @ 6/30/12
187,615	Surplus Through 6/30/13
<u>2,148,415</u>	Unrestricted Fund Balance @ 6/30/13
(297,727)	Deficit Through 6/30/14
<u>1,850,688</u>	Unrestricted Fund Balance @ 6/30/14
(63,618)	Deficit Through 6/30/15
<u>1,787,070</u>	Unrestricted Fund Balance @ 6/30/15
(2,696)	Deficit Through 6/30/16
<u>1,784,374</u>	Unrestricted Fund Balance @ 6/30/16
97,167	Surplus Through 6/30/17
<u>1,881,540</u>	Unrestricted Fund Balance @ 6/30/17
32,630	Surplus Through 6/30/18
<u>1,914,170</u>	Unrestricted Fund Balance @ 6/30/18
51,809	Surplus Through 1/31/19
<u>1,965,979</u>	Unrestricted Fund Balance @ 1/31/19

HORIZONS SPECIALIZED SERVICES
Statement of Activity
For the Seven Months Ending Thursday, January 31, 2019

	Actual	Budget	Variance	Notes
Revenue				
Day Program	\$347,356.82	\$327,009.77	\$20,347.05	1
Early Intervention	231,316.82	213,194.87	18,121.95	2
Case Management	158,072.51	141,697.25	16,375.26	3
Administration	65,938.20	63,852.88	2,085.32	
Homes	1,384,637.80	1,395,945.15	(11,307.35)	1
Supported Living Services	214,515.37	208,391.58	6,123.79	4
Vocational Rehabilitation	1,460.25	1,458.31	1.94	
Work Crews	4,473.30	4,579.19	(105.89)	
Private Pay	180.00	0.00	180.00	
CES	13,098.41	14,000.00	(901.59)	
Room & Board	181,671.51	181,436.00	235.51	
Other Income	33,730.89	33,289.62	441.27	
Gov't Grant Support/HUD, etc	37,378.00	36,724.31	653.69	
Gov't Grant Support/Part C	12,007.32	19,726.56	(7,719.24)	5
Individual Pledges and Donations	67,403.82	23,625.00	43,778.82	7
Foundation Grants/Support	15,077.00	26,833.31	(11,756.31)	7
Cities and Counties - Grants/Support	15,186.00	10,791.69	4,394.31	7
County Mill Levy	694,357.35	680,355.55	14,001.80	6
Fundraisers	18,109.48	16,916.69	1,192.79	7
United Way - Grants/Support	19,500.00	16,041.69	3,458.31	7
Total Revenue	\$3,515,470.85	\$3,415,869.42	\$99,601.43	
Expenses				
Salaries, P/R Taxes & Benefits	\$2,412,589.42	\$2,440,598.48	(\$28,009.06)	8
Vehicle Expenses	32,501.87	38,662.47	(6,160.60)	
Purchased & Medical Services	74,965.89	68,683.71	6,282.18	
Depreciation & Amortization	105,856.59	115,186.82	(9,330.23)	9
Telephone	19,037.30	22,681.37	(3,644.07)	
Utilities	36,416.02	37,053.22	(637.20)	
Insurance	383,202.30	389,199.65	(5,997.35)	
Interest	8,659.53	8,102.50	557.03	
Bank Charges	551.39	1,502.13	(950.74)	
Dues, Subscriptions & Fees	18,215.08	12,980.56	5,234.52	10
Supplies	83,684.01	92,545.49	(8,861.48)	
Fundraising Expense	9,429.35	7,291.69	2,137.66	
Professional Fees	12,388.66	27,069.63	(14,680.97)	
Food (net of stamps)	38,961.11	52,980.80	(14,019.69)	11
Postage & Express	2,962.21	3,176.11	(213.90)	
Repair & Maintenance	82,094.96	58,438.08	23,656.88	
Building Lease	88,883.30	90,883.24	(1,999.94)	12
Property Tax	0.00	2,333.38	(2,333.38)	
Staff Development & Recognition	9,848.42	16,707.08	(6,858.66)	
Meetings, Conferences & Training	10,590.29	15,325.07	(4,734.78)	

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Promotional Expense	6,444.62	4,258.38	2,186.24	
Travel	67.04	1,446.55	(1,379.51)	
Mileage Reimbursement	15,109.34	17,957.78	(2,848.44)	
Client Assistance	8,117.17	23,197.30	(15,080.13)	13
In-kind	3,086.03	1,633.31	1,452.72	
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Total Expenses	3,463,661.90	3,549,894.80	(86,232.90)	
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Net Surplus (Deficit)	\$51,808.95	(\$134,025.38)	\$185,834.33	
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To Reconcile to "Cash" Activity:				
Add Back: Depreciation and Amortization	105,856.59	115,186.82	(9,330.23)	
Less: Principal Loan Payments	(37,129.69)	(37,129.69)	0.00	
Less: Fixed Asset Acquisitions	(64,459.83)	(64,459.83)	0.00	
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Net "Cash" Activity for this Period	\$56,076.02	(\$120,428.08)	\$176,504.10	
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**HORIZONS SPECIALIZED SERVICES
NOTES TO FINANCIAL STATEMENTS
FOR THE SEVEN MONTHS ENDED JANUARY 31, 2019**

INCOME STATEMENT:

VARIANCE REPORT - OVER (UNDER) BUDGET:

#	Amount	%	
			<u>REVENUE:</u>
1.	20,347 (11,307)	6.2% (0.8%)	<u>Day Program & Homes</u> Routt County Day Program is favorable to budget across the board: \$29.3k in Specialized Hab/Community Connection; \$4.5k in Supported Employment; \$6.8k in Transportation. Moffat County is unfavorable in all three categories: \$15.6k in Specialized Hab/Community Connection; \$2.1k in Supported Employment; \$2.5k in Transportation. Revenue in the Homes is down \$11k to budget due to continued high levels of absences in Routt County and the loss of one client in Steamboat. This variance will continue to grow due to loss of that individual (about \$6k per month).
2.	18,122	8.5%	<u>Early Intervention</u> Early Intervention revenue continues to trend above budget as caseload numbers have been on the rise. We have now billed three months of EI charges in the new invoicing process, however the reconciliation for the first five months has yet to be completed. Because of this, expect this variance to change once the reconciliation is finished. I expect us to fully utilize our contracted funds, and most likely will need to ask for additional funds to cover our costs for FY19.
3.	16,375	11.6%	<u>Case Management</u> TCM revenue is favorable to budget in Routt County by \$5.7k and in Moffat County by \$9.2k, and revenue in Routt has increased by \$6k compared to FY18 while in Moffat it has increased by \$8k.
4.	6,124	2.9%	<u>SLS</u> Moffat County revenue is \$12k favorable to budget and Routt County is \$3.6k favorable. Revenue in Grand and Rio Blanco counties is unfavorable to budget due to staffing issues (\$2.5k and \$7.8k respectively). State SLS revenue has increased significantly due to new enrollments who regularly attend day program. Hopefully this will lead to full utilization of those funds.
5.	(7,719)	(39.1%)	<u>Gov't Grant Support/Part C</u> This category includes some of the funds that are billed for in the EI invoicing process. Again, expect that this variance will disappear at year end as we will use all of the funds in our contract.
6.	14,002	2.1%	<u>County Mill Levy</u> This variance represents the favorable end to calendar year 2018 and one month of calendar year 2019. It will continue to increase by \$900 per month and an additional \$1,500 we received today from last calendar year (Hayden overpayment).
7.	43,779 (11,756) 4,394 1,193 <u>3,458</u> 41,068	185.3% (43.8%) 40.7% 7.1% 21.6%	<u>Individual Donations, Foundation Grants/Cities/Counties, Fundraisers, United Way</u> Fundraising revenue sources vary widely to budget due to the timing of the receipt of these funds. The budget is spread evenly throughout the twelve months of the year. However, Individual Donations spike around December with Colorado Gives Day; Fundraisers occur in December and April (Little Points of Light and Pick-a-Dish); and Foundation Grant payments might be received quarterly, once a year, or sporadically.
			<u>EXPENSES:</u>
8.	(28,009)	(1.1%)	<u>Salaries, P/R Taxes and Benefits.</u> This variance has decreased by \$11k since November. As the \$1/hr increase is implemented, I would expect to end the year unfavorable in Salaries. As of the timing of this report, Routt County continued to be significantly under staffed and overtime levels high. Most departments are at slightly under budget through seven months with no alarming trends (other than not being able to find staff).
9.	(9,330)	(8.1%)	<u>Depreciation</u> Depreciation costs continue to trend under budget. Depreciation of the Maple Street project began two months ago, however that will not be enough to erase this variance as there haven't been other significant capital projects in FY19.
10.	5,235	40.3%	<u>Dues, Subscriptions & Fees</u> Dues and Fees have increased as we have joined other advocacy groups such as CCDD, however some of this is due to the quarterly nature of the payment of these fees.
11.	(14,020)	(26.5%)	<u>Food</u> This is a direct impact from the volume of donated meat. With the additional donations that we have received, expect this variance to grow. We can't thank everyone that has donated enough, these are such significant savings.
12.	(2,000)	(2.2%)	<u>Building Lease</u> This variance will disappear as the lease for our Park Avenue offices/day program increases in January. We will probably be \$2k over budget at year end.
13.	(15,080)	(65.0%)	<u>Client Assistance</u> This is where we budget our Mill Levy Family Support funds that in the past have been spent down in June. Going forward we are attempting to use these funds throughout the year to better plan for all Family Support expenditures.

HORIZONS SPECIALIZED SERVICES
NOTES TO FINANCIAL STATEMENTS
FOR THE SEVEN MONTHS ENDED JANUARY 31, 2019

RESOURCE DEVELOPMENT ANALYSIS

		FY 2019	FY 2018
Received to date:			
Individuals	67,404	67,404	30,989
Grand County	10,000		5,000
Moffat County HRC	936		
Rio Blanco County	4,250		4,250
Total Counties		<u>15,186</u>	<u>9,250</u>
Ability Experience	1,500		
Cigna Health			5,000
Colorado Group Realty			710
Energy Outreach Colorado			4,000
Grand Foundation			5,000
Knights of Columbus			
Kroger Cares Program			
Lions Club of Fraser Valley	450		1,865
Meeker HRC			
Meeker Lions Club			2,000
Moffat County High School Key Club (RB United Way)			
Mountain Parks Electric	1,500		
Mountain Valley Bank			5,000
Operation Round Up - YVEA	1,460		
Push America			
Safeway (FS)			2,500
Tater Family Foundation	500		
WEH2 Foundation			5,000
Wells Fargo			
Yampa Valley Community Foundation - Women's Giving Circle	5,117		2,845
Yampa Valley Community Foundation - Lufkin Family Foundation			
Yampa Valley Community Foundation - Gloria Gossard Memorial	5,000		
Yampa Valley Electric Caring Consumers			1,500
Total Foundations, etc		<u>15,527</u>	<u>35,420</u>
Moffat County United Way	19,500		19,500
United Way - Other			1,260
Total United Way		<u>19,500</u>	<u>20,760</u>
Meeker Holiday Home Tour	905		1,550
Little Points of Light	14,922		14,470
Pick a Dish			
Meeker Events			
Other	1,832		
Total Fundraisers		<u>17,659</u>	<u>16,020</u>
Sub-Total		<u>135,276</u>	<u>112,439</u>
<i>Less: Resource Development Salary and Payroll expenses</i>		31,581	29,863
<i>Other Direct Costs</i>		14,989	15,440
Net "Gain" (Loss) in Resource Development for 2019, 2018		<u>88,706</u>	<u>67,136</u>