

HORIZONS SPECIALIZED SERVICES
Statement of Financial Position
For the Five Months Ending Wednesday, November 30, 2016

ASSETS

Current Assets	
Cash	\$2,322,108.48
Accounts Receivable	500,415.46
Prepaid Expenses	<u>68,776.66</u>
Total Current Assets	2,891,300.60
Other Assets	
Restricted Cash	92,457.05
Deferred Loan Cost, Net	<u>8,493.12</u>
Total Other Assets	100,950.17
Fixed Assets, Net	<u>2,225,961.19</u>
TOTAL ASSETS	<u><u>\$5,218,211.96</u></u>

LIABILITIES AND EQUITY

Current Liabilities	
Accounts Payable	\$65,470.56
Accrued Payroll and Employee Benefits	242,626.34
Deferred Revenue	74,906.28
Current Portion of Long Term Debt	<u>33,624.09</u>
Total Current Liabilities	416,627.27
Long-term Debt	
Notes Payable	<u>546,657.46</u>
Total Long-term Debt	546,657.46
Net Assets	
Board Designated	2,064,586.00
Undesignated	<u>2,092,021.90</u>
Total Net Assets	4,159,304.25
Net Surplus (Deficit)	98,319.33
Total Equity	<u>4,254,927.23</u>
TOTAL LIABILITIES AND EQUITY	<u><u>\$5,218,211.96</u></u>

HORIZONS SPECIALIZED SERVICES
NOTES TO FINANCIAL STATEMENTS
FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2016

BALANCE SHEET:

Cash:

1,220,764	Certificates of Deposit and Savings Accounts
<u>1,101,345</u>	Checking & Money Market Accounts
<u>2,322,108</u>	

Accounts Receivable:

306,746	Balances due from ACS for Medicaid Waiver billings (75% of this is current)
84,922	Balances due from the State. This also includes Part C.
2,841	Work Crew billings and miscellaneous A/R
73,016	Accrued Interest on CD's
<u>33,091</u>	A/R from SCA Inc.
<u>500,415</u>	

Prepaid Expenses:

5,363	Various maintenance and service contracts Dec, 2016 - Dec, 2017
39,885	Insurance (Health, Building, Liability, Workers Comp, D&O)
13,066	Expenses paid in Nov for Dec or later
<u>10,463</u>	Security Deposits paid on behalf of clients moving into new apts and office spaces
<u>68,777</u>	

Restricted Cash

92,457 Gift Annuity Fund This is the market value as of the end of June, 2015.

Year to Date Asset Summary:

100,000	Total FY 2016-2017 Asset Budget
<u>(13,363)</u>	Assets purchased through 11/30/16
<u>86,637</u>	Balance of Asset Budget in FY 2016-2017

Accrued Payroll and Employee Benefits:

101,229	Accrued payroll for last ten days of the month
140,099	Accrued paid time off (PTO)
<u>1,298</u>	Other accrued employee benefits & taxes
<u>242,626</u>	

Deferred Revenue:

3,250	Security Deposits on 8th Street apartments
<u>71,656</u>	Mill Levy funds received in excess of amounts recognized as revenue
<u>74,906</u>	

Fund Balance:

<u>1,960,800</u>	Unrestricted Fund Balance @ 6/30/12
<u>187,615</u>	Surplus Through 6/30/13
<u>2,148,415</u>	Unrestricted Fund Balance @ 6/30/13
<u>(297,727)</u>	Deficit Through 6/30/14
<u>1,850,688</u>	Unrestricted Fund Balance @ 6/30/14
<u>(63,618)</u>	Deficit Through 6/30/15
<u>1,787,070</u>	Unrestricted Fund Balance @ 6/30/15
<u>(2,696)</u>	Deficit Through 6/30/16
<u>1,784,374</u>	Unrestricted Fund Balance @ 6/30/16
<u>88,319</u>	Surplus Through 11/30/16
<u>1,882,693</u>	Unrestricted Fund Balance @ 10/31/16

7 : 1 Working Capital Ratio [Current Assets/Current Liabilities]

HORIZONS SPECIALIZED SERVICES
Statement of Activity
For the Five Months Ending Wednesday, November 30, 2016

	Actual	Budget	Variance	Notes
Revenue				
Day Program	\$233,762.27	\$247,916.70	(\$14,154.43)	1
Early Intervention	148,726.02	155,854.25	(7,128.23)	2
Case Management	122,220.26	122,909.11	(688.85)	
Administration	22,462.29	15,809.30	6,652.99	3
Homes	961,957.25	964,112.68	(2,155.43)	1
Supported Living Services	185,630.36	210,351.98	(24,721.62)	4
Vocational Rehabilitation	437.50	1,875.00	(1,437.50)	
Work Crews	2,973.70	3,020.85	(47.15)	
Private Pay	881.50	0.00	881.50	
CES	16,821.40	23,141.70	(6,320.30)	5
Room & Board	127,443.87	126,720.00	723.87	
Other Income	27,841.66	26,563.95	1,277.71	
Gov't Grant Support/HUD, etc	22,072.00	18,451.00	3,621.00	6
Gov't Grant Support/Part C	26,483.93	9,465.20	17,018.73	7
Individual Pledges and Donations	56,417.10	28,333.35	28,083.75	8
Foundation Grants/Support	15,454.00	28,272.50	(12,818.50)	8
Cities and Counties - Grants/Support	8,000.00	7,708.35	291.65	8
County Mill Levy	458,575.00	458,575.00	0.00	
Fundraisers	450.00	12,500.00	(12,050.00)	8
United Way - Grants/Support	12,600.00	10,416.65	2,183.35	8
Total Revenue	\$2,451,210.11	\$2,471,997.57	(\$20,787.46)	
Expenses				
Salaries, P/R Taxes & Benefits	\$1,629,853.90	\$1,675,605.35	(\$45,751.45)	9
Vehicle Expenses	25,960.76	27,708.00	(1,747.24)	
Purchased & Medical Services	77,838.80	70,642.26	7,196.54	10
Depreciation & Amortization	79,305.49	85,737.90	(6,432.41)	11
Telephone	17,189.95	15,948.00	1,241.95	
Utilities	21,578.78	23,847.85	(2,269.07)	
Insurance	237,605.39	250,095.15	(12,489.76)	12
Interest	11,369.39	10,826.70	542.69	
Bank Charges	1,026.93	1,177.10	(150.17)	
Dues, Subscriptions & Fees	8,402.86	6,820.90	1,581.96	
Supplies	46,479.10	53,092.80	(6,613.70)	
Fundraising Expense	2,323.40	4,166.65	(1,843.25)	
Professional Fees	6,970.72	17,068.80	(10,098.08)	13
Food (net of stamps)	36,032.38	35,603.30	429.08	
Postage & Express	2,879.70	2,927.00	(47.30)	
Repair & Maintenance	37,763.45	46,285.15	(8,521.70)	13
Building Lease	57,766.65	57,766.65	0.00	
Property Tax	0.00	1,354.20	(1,354.20)	
Staff Development & Recognition	4,603.88	9,945.85	(5,341.97)	13
Meetings, Conferences & Training	4,316.99	10,035.30	(5,718.31)	13
Promotional Expense	5,654.10	4,812.50	841.60	

HORIZONS SPECIALIZED SERVICES
Statement of Activity
For the Five Months Ending Wednesday, November 30, 2016

Travel	3,081.66	4,243.65	(1,161.99)
Mileage Reimbursement	9,955.08	11,995.70	(2,040.62)
Client Assistance	23,614.86	22,573.35	1,041.51
In-kind	1,316.56	1,000.00	316.56
	<hr/>		
Total Expenses	2,352,890.78	2,451,280.11	(98,389.33)
	<hr/>		
Net Surplus (Deficit)	\$98,319.33	\$20,717.46	\$77,601.87
	<hr/>		
To Reconcile to "Cash" Activity:			
Add Back: Depreciation and Amortization	79,305.49	85,737.90	(6,432.41)
Less: Principal Loan Payments	(23,354.91)	(23,354.91)	0.00
Less: Fixed Asset Acquisitions	(13,363.21)	(13,363.21)	0.00
	<hr/>		
Net "Cash" Activity for this Period	\$140,906.70	\$69,737.24	\$71,169.46
	<hr/>		

HORIZONS SPECIALIZED SERVICES
 NOTES TO FINANCIAL STATEMENTS
 FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2016

INCOME STATEMENT:

VARIANCE REPORT - OVER (UNDER) BUDGET:

#	Amount	%	
REVENUE:			
<u>Day Program & Homes</u>			
1.	(14,154)	(5.7%)	Day Program utilization is under budget by \$11k (Routt above budget by \$3.6k and Moffat under by \$14.7k). Supported
	(2,165)	(0.2%)	Employment revenue is within 1.5% of budgeted levels. Transportation reimbursements are under budget by \$2.5k. Overall, Day Program revenue is less than FY16 levels by \$11k mainly due to lower Specialized Hab utilization in Moffat County. Rosa Street and Maple Street group homes continue to be under budget due to increased absences. However, overall revenue in Homes is only under budget by 0.2% due to the addition of a Host Home client in Routt County. Residential revenue is \$1k favorable to FY16 levels.
<u>Early Intervention</u>			
2.	(7,128)	(4.6%)	Early intervention revenue is \$7k unfavorable mainly due to the fact that we spread the EI State Contract funds over the first 9 months of the year, while budgeting Part C funds the final three months of the year. We are on track to utilize all or nearly all of these funds by year end. Trust reimbursements are almost \$10k favorable to budget and Medicaid revenue is \$2.3k favorable to budget.
<u>Administration</u>			
3.	6,663	42.1%	Favorable \$2k in EI Trust Fund Broker Fees and \$6k in Management Fees from the State.
<u>SLS</u>			
4.	(24,722)	(11.0%)	Routt SLS unfavorable by \$10.3k, Moffat SLS unfavorable by \$9.8k, Grand SLS unfavorable by \$4k - this is due to an aggressive budget based upon increased levels of utilization. Routt down \$2.9k to FY16, Moffat \$6.8k, and Grand \$1.8k.
<u>CES</u>			
5.	(6,320)	(27.3%)	CES revenue is unfavorable \$4.4k in Moffat County and \$1.7k in Grand County due to difficulties in utilization and coordination. CES is down \$5.7k to FY16, however we had three additional clients in FY16. I expect CES revenue to increase - we are awaiting Medicaid approval on a bathroom remodel that we have completed (net of zero we bill our cost).
<u>Gov't Grant Support/HUD, etc.</u>			
6.	3,021	19.6%	This category is favorable by \$3.4k in Routt due to the receipt of payments from BOCES for Child Find.
<u>Gov't Grant Support/Part C</u>			
7.	17,019	179.8%	Favorable \$17k on timing of State payments for Part C Service Coordination and Management Fees. There could be upside here due to differences in budgeted vs. actual state contract allocations.
<u>Individual Donations, Foundation Grants/Cities/Counties, Fundraisers, United Way</u>			
8.	28,084	99.1%	Individual Donations favorable by \$28k due to timing of receipt of Maureen Florence Estate donation, all other variances are due to timing of the receipt of these funds compared to the budget which is spread across the fiscal year. For example, our main fundraising events take place in December and April (LPOL and Pick a Dish).
	(12,820)	(46.3%)	
	292	3.8%	
	(12,060)	(98.4%)	
	<u>2,183</u>	<u>21.0%</u>	
	5,689		
EXPENSES:			
<u>Salaries, P/R Taxes and Benefits.</u>			
9.	(45,751)	(2.7%)	Salaries are favorable by \$45.7k to budget through the first five months of the year. Wages for November were \$5k unfavorable to budget, however that figure does include a \$10k increase in our PTO liability. After the first two months of the new wage increase, salaries seem to be in check thus far.
<u>Purchased & Medical Services</u>			
10.	7,197	10.2%	This expense line item is unfavorable by \$7k and 10% due to timing and the type of Family Support reimbursements in this fiscal year. In addition, this line contains the payments to host home providers. November was the first full month of our new host home in Routt County.
<u>Depreciation Expense</u>			
11.	(6,432)	(7.6%)	Depreciation is favorable by \$6.4k due to timing in the purchase of capital additions. This variance will decrease with the completion of projects such as the new shed at Rose Street and the window replacement at the Rainbow house.
<u>Insurance</u>			
12.	(12,490)	(5.0%)	Insurance is favorable by \$12.5k in various departments related to Health, Work Comp Insurance, and D&O. Look for this variance to decrease due to higher than budgeted HRA reimbursements to employees and the Work Comp audit adjustment.
<u>Professional Fees, Repair & Maintenance, Staff Development, Meetings Conferences & Training</u>			
13.	(10,088)	(59.2%)	These line items are all favorable due to timing.
	(8,522)	(18.4%)	
	(5,342)	(53.7%)	
	<u>(5,718)</u>	<u>(57.0%)</u>	
	(29,680)		

HORIZONS SPECIALIZED SERVICES
 NOTES TO FINANCIAL STATEMENTS
 FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2016

<u>RESOURCE DEVELOPMENT ANALYSIS</u>		FY 2017	FY 2016
Received to date:			
Individuals	56,417	56,417	4,610
Grand County	3,750		
Moffat County HRC			
Rio Blanco County	4,250		4,250
Total Counties		8,000	4,250
Caring Consumers			1,000
Grand Angels Trinity Church			
Grand Foundation	4,954		
Knights of Columbus			
Kroger Cares Program			
Lions Club of Fraser Valley	1,000		
Meeker Lions Club	600		
Moffat County High School Key Club (RB United Way)			500
Push America			5,000
Rocky Mountain Health Plans			
Sprout Foundation			
Summit Foundation			
United Jewish			
WEH2 Foundation			
Wells Fargo			
Yampa Valley Community Foundation - Women's Giving Circle	4,000		
Yampa Valley Community Foundation - Lufkin Family Foundation			
Yampa Valley Community Foundation - Gloria Gossard Memorial	1,082		
Yampa Valley Community Foundation - Community Grant Endowment	918		
Yampa Valley Community Foundation - Ski Corp Charitable Fund	2,000		
Yampa Valley Community Foundation - Anonymous Fund	1,000		
Total Foundations, etc		15,454	6,500
Moffat County United Way	12,000		12,500
United Way - Other	600		
Total United Way		12,600	12,500
Meeker Holiday Home Tour	450		2,450
Little Points of Light			
Pick a Dish			
Meeker Events			1,000
Other			448
Total Fundraisers		450	3,898
Sub-Total		92,471	31,758
<i>Less: Resource Development Salary and Payroll expenses</i>		20,399	19,544
<i>Other Direct Costs</i>		6,902	9,148
Net "Gain" (Loss) in Resource Development for 2017, 2016		65,171	3,066