



**Board of Directors
February 12, 2020
Yampa River State Park
Hayden, CO**

Members Attending: Terry Jost, Ron Schaeffer, Susie Baird (by phone), Bob Grover, Dennis Kuntz, Annette Dellacroce (by phone), Michael Turner, and Beth Davison

Members Excused: Fred Wolf, Julie Pearce, Debbie Beckett

Staff Present: Matt Morrill, Madeline Landgren, Alicia Morton, and Tatum Heath

Call to Order:

Terry Jost called the meeting to order.

Approval of Minutes

Motion: “To approve the board meeting minutes from January 8th, 2020”

First: Beth Davison
Second: Michael Turner

The motion passed unanimously.

Terry Jost and other Directors took a moment to acknowledge and congratulate all the staff involved in ensuring an excellent party to honor Susan and Horizons on January 24th. The 300 person turnout was a testimony to Susan and the agency’s impact throughout Northwest Colorado to advocate and support people with IDD.

In addition, Terry announced that Michael Turner will be leaving the Board of Directors. Michael Turner met with Terry and Tatum prior to the meeting to convey his long term plan. Essentially, Michael and his spouse plan to travel much more and will be unavailable to meet for board meetings. Even so, Michael expressed a desire to stay involved, whether it is at the Mill Levy presentation to the County Commissioners or seeking volunteers for meaningful activities for the people we serve. The level of commitment, insight, and sheer kindness that Michael has afforded the agency, the staff, his fellow board members, and the people in services, cannot be overstated.



Director's Report for January 9th through February 7th 2020:

Personnel:

Tatum reiterated the exceptional party to honor Susan and the agency. The turnout was excellent, the food was delicious, and all attendees had a great time. During the Leadership Team debriefing, there was not anything identified that could have improved the quality of the event. The run of show speakers included Representative Dylan Roberts, Terry Jost, Roxanne Miller-Freutel, Chris Collins, Josh Rael, Tatum and Susan. It was truly a special night.



Program:

Horizons has a new LOGO! Susan and many others were part of the process to design something new and contemporary for the next few years of our journey.

Last week was the National Therap Conference and folks who attended have some great ideas about how we can further use technology to improve efficiencies. The mobile MARs and pivot tables are the latest hot topics.

Routt County is embarking on updating the Master Plan process and they have asked for feedback from Horizons. Examples of discussion topics include access to services, transportation, open



space, and affordable housing. These topics are obviously integral to what Horizons does as an agency so Horizons will participate moving forward.

Madeline is working on scheduling an agency wide Person Centered Thinking training. It will most likely be in the spring and may include other CCB's on the western slope.

Lindsey completed the QIS (Quality Indicator Survey) survey and she is working on a Family Support survey. Lindsey developed such an excellent Root Cause Analysis that HCPF plans to use it for their technical assistance calls for other CCB's.

Jes McMillan in Craig attended the HRC Meeting in Moffat County on 01/28.

The EI Open House at the Pine Grove went extremely well and there was an excellent turnout. Such a beautiful space to welcome families. Thank you to all the board members who attended.



On 2/05 there was an agency wide Case Management training in Craig.

On 1/30 there was a Physical Therapy training for Horizons' staff at the Village Lane Group Home and Milestones Day Program.

The Valentine's Dance in Routt is scheduled on 2/15 from 5:00-7:00 at Library Hall.



In a continued effort to streamline workflow, all the agency vehicle sign-outs have migrated to Google Drive and can be accessed by personal cell phones.

There is a Family Fun Day scheduled in Grand County on February 21st.

Michael Turner provided some historical background on Horizons' relationship with STARS and some of the things being expressed in the paper. The current understanding is that STARS will continue providing programming to individuals and that there will not be a break in services. From a volunteer perspective, there may be the potential to further develop the Horizons' volunteer program.

Resource Development:

The Susan Mizen Legacy Endowment Fund has already received \$10,000 in donations from outside sources with more pledged on the way. The auditor Calvin Logan confirmed that in order to establish the endowment for Susan, that two separate fund agreements should be completed. One fund agreement is specifically for donor funds and cannot include Horizons' dollars. The other fund agreement is for any money from Horizons and is considered a quasi-endowment. This fund does not require a vote from either board of directors and Horizons can withdraw the principle at any time. Both of these fund agreements fall under the umbrella of the Susan Mizen Legacy Endowment Fund and they are both invested in the same long-term investment pool. The return for this pool was 20.57% for last year.

Rakta Hot Yoga will donate the proceeds of the Yoga Sculpt class on Fridays at 4:15 in February to Horizons. While this was not solicited by Horizons, it is an excellent example of how other community agencies want to find creative ways to support Horizons.

Thus far, Horizons has had two planning meetings for Pick a Dish. The plan is to have Moffat County take a more active role in this event.

State News: There is still no word on the TCM rates document from HCPF. However, HCPF approached Horizons on 2/07 to discuss more creative approaches to CFCM. While the Leadership Team is unsure as to the extent of some of their proposals, it appears that there may be more flexibility for rural boards to remain in conflict through the rural exception. The next meeting for these talks will be Wednesday 2/19 at HCPF.

The Dept of Labor and Employment adopted the revised COMPS (wage and overtime) order for the state, despite pressure from HCPF and Alliance to make Medicaid providers exempt. However, the advocacy is not finished. Alliance plans to escalate this issue to the Governor's office and discussions are ongoing. Moreover, the Leadership Team had a conference call with Bonnie Silva at HCPF and she is meeting with CDLE this afternoon in hopes of making our system exempt.

Finally, Dylan Roberts provided Horizons with a special tribute from the State of Colorado House of Representatives and signed by the Speaker of the House recognizing Horizons for its vital role in northwest Colorado and its contribution to the community. He presented this honor to Tatum at the party.

Finance Report: Matt presented financials through November of the fiscal year. Compared to last year, Horizons is up 38% in day program/supported employment, 5.6% in residential, but down 52% in TCM.



The latter is due mostly to turnover in related positions. While Horizons is running a surplus of around \$32k, this margin is expected to decrease as the organization progresses through the fiscal year.

Motion: "To approve the Finance Report as presented"

First: Michael Turner
Second: Dennis Kuntz

The motion passed unanimously.

Program Presentation: Alicia Morton, the Nurse Consultant for Routt County provided an update on the migration to Clear Springs Pharmacy. Even though Routt programs are still in the middle of the transition, some of the expected benefits include lowering the risk of med errors by both staff and people in services, lower costs for the agency, and decreasing the amount of DSP (direct support professional) time to manage medications. Horizons will continue to use Lyon's Drug for PRN or unplanned medications.

Public Comment: None

Adjourn

Motion: "To adjourn the meeting."

First: Ron Schaeffer
Second: Michael Turner

The motion passed unanimously and the meeting was adjourned.