



Board of Directors
July 10, 2019
Yampa River State Park
Hayden, CO

Members Attending: Terry Jost, Jeff Dockstader, Debbie Beckett, Dennis Kuntz, Ron Schaeffer, Fred Wolf, Julie Pearce, and Tom Soos

Members Excused: Beth Davison, Susie Baird, Bob Grover, and Michael Turner

Guest: Annette Dellacroce

Staff Present: Susan Mizen, Matt Morrill, Tatum Heath, Deirdre Pepin, and Lindsey Garey

Call to Order

Terry Jost called the meeting to order. Susan and Terry introduced Annette who told the board a little about herself and her interest in becoming a board member.

President's Remarks

Terry noted that later on the agenda there will be a discussion of the annual luncheon and appreciation for Michael Toothaker.

Approval of Minutes

Motion: "To approve the board meeting minutes from June 19, 2019."

First: Fred Wolf
Second: Jeff Dockstader

The motion passed unanimously.

Director's Report

Personnel: Routt County is still in need of two DSPs.

The new Routt County nurse resigned for personal reasons after two weeks. Tatum, Meghan and Cathy Barnhart are working on a plan to provide nursing services in Routt County. The plan will definitely include a transition to Clearsprings Pharmacy.

Tiffany Taylor will be the new Office Coordinator in Craig. Lindsey will advertise for a new adult Case Manager to fill Tiffany's previous position.

Tracy is working part time as she continues to recover from surgery.

Everyone in new positions is beginning to learn their new jobs!

The tentative date for Michael Toothaker's retirement party is Friday, August 30th. The party will be in Craig at the Barrel Cathedral.

There is a new employee orientation on the afternoon of July 10th.

Program: A man in Steamboat will be enrolled in the Family Caregiver Model of comprehensive services beginning August 1st.

A man in Craig moved from his own place to the apartment at the Rainbow Group Home on July 1st.

Our sole host home provider has given notice that he and his wife will move to Texas in October. We are developing a plan for the man who lives with them.

A man in Grand County enrolled in Supported Living Services this week. He transferred from Colorado Springs.

Tonya French and Michelle Coverdale organized a Family Fun Day for July at the park by the office in Granby. They will have ice cream and yard games.

The Journey of Hope cyclists stopped in Craig and Steamboat on their ride across the country to raise awareness for people with disabilities.

Housing: Lynne and Matt have been refining the capital budget list and upcoming maintenance projects. This will be on a future board meeting agenda, possibly August. There are no projects over \$50,000 on the list however all the projects (including the CDOT van) total approximately \$200,000.

Lynne reviewed current projects: landscaping at Park Place, interior painting and flooring at the Craig day site, bathroom remodel at Rainbow, Maple landscaping, and of course, a few appliances! She also gave the board an overview of the complete project list.

Resource Development: Horizons received a \$2500 donation from an individual donor who we hope we can interest in being an ongoing donor for Moffat County Family Support.

Horizons received \$5500 for the gondola. It was purchased by an east coast corporation that is working with Honey Stinger.

Jes McMillan will be in Moffat County United Way's campaign video.

State News: We are waiting for written information from HCPF about the transition to conflict free Case Management. Senator Rankin offered to meet on the 19th if we still need his help.

Board News: Susan will mail invitations to the board's annual luncheon within the week. Moffat County board members had an opportunity to review the guest list. Susan, Tatum, and Terry will work on the program for the luncheon which will include a thank you from the Board to Michael Toothaker. The board meeting will be held from 10-11:30 at Yampa Valley Bank in Craig.

Officers for the next year will be elected at the August meeting. The slate of officers is:

President:	Terry Jost
VP:	Bob Grover
Treasurer:	Dennis Kuntz
Secretary:	Beth Davison

If others are interested in officer positions, please let Susan or Terry know.

Finance Report

Matt reviewed the financials through April 30, 2019. He noted that the loan is paid off. Cash reserves only dropped by \$50,000 because of receipt of mill levy revenue.

On the balance sheet, accounts receivable is down to \$414,000 which is better than last month. This is partly due to receipt of some Early Intervention payments. We are currently at a \$27,000 deficit which is better than expected.

On the income side, day program revenue in Routt continues to be strong. Matt expects to run out of contract dollars for Early Intervention in May however CCBs have been assured they will be paid for services they provide. Case management revenue is still over-budget but has been declining. There is less revenue in the homes due to the death of an individual in Routt. SLS in Moffat continues to do well.

On the expense side, Matt expects the deficit to continue to grow but not to the amount we budgeted. Early news about health insurance premiums is discouraging. Our broker hopes to keep it to a single digit increase but it could be as high as 15.9%.

Approval of Financials

Motion: "To approve the financials through April 30, 2019."

First: Fred Wolf
Second: Julie Pearce

The motion passed unanimously.

Program Presentation

Lindsey and Deirdre gave a presentation about the Family Support Program. Deirdre began by giving the history and purpose of the program and describing our fund raising successes. She also talked about families who have been helped by the Women's Giving Circle at the Yampa Valley Community Foundation.

Lindsey talked about the FS guidelines, the recent satisfaction survey (we hope to collect more responses), and the Family Support Council. She prepared a handout that summarized usage by month and by county.

The next FS Council meeting is July 11th.

Terry thanked them for their presentation.

Adjourn

Motion: "To adjourn the meeting to discuss the Executive Director's contract."

First: Fred Wolf
Second: Jeff Dockstader

The motion passed and the meeting was adjourned.