



Board of Directors
August 8, 2018
Yampa River State Park
Hayden, CO

Members Attending: Bob Grover, Fred Wolf, Terry Jost, Jeff Dockstader, Julie Pearce, Beth Davison, Michael Turner, Debbie Beckett, Dennis Kuntz, Ron Schaeffer, and Lu Etta Loeber

Members Excused: Tom Soos and Susie Baird

Staff Present: Susan Mizen, Matt Morrill, Tatum Heath, Michael Toothaker, and Jes McMillan

Call to Order

Bob Grover called the meeting to order.

President's Remarks

Bob welcomed Michael and Jes to the board meeting. He reminded the board that the September meeting is his last meeting as board president. He told members how much he appreciates them and acknowledged what a privilege it has been to serve as the president for ten years.

Approval of Minutes

Motion: "To approve the board meeting minutes from July 11, 2018."

First: Lu Etta Loeber
Second: Jeff Dockstader

The motion passed unanimously.

Approval of a New Board Member

Scott could not attend the meeting today due to illness but would be honored to accept an invitation to serve on the board.

Motion: "To invite Scott Larson to join the board of directors."

First: Fred Wolf
Second: Jeff Dockstader

The motion passed unanimously.

Director's Report

Personnel: Tiffany Taylor accepted the part time SLS Service Coordinator position in Craig. She will continue to work in the day program.

Madeline offered the Grand County Direct Support Coordinator position to Sarah Usasan, who accepted. The SLS Service Coordination position is open.

Lindsey Garey was honored as one of Steamboat's 20 under 40 at an event at Haymaker Golf Course. There is a story about her in the insert to the Steamboat Pilot and Today.

There was all staff retraining in Craig on 7/13 and a new employee orientation on 7/19.

Lynne, Matt and Susan had a preliminary meeting with Scott Erickson about health insurance options.

Michael Simms will come to Steamboat for his annual insurance/risk management update on August 13th.

A two day Person Centered Thinking training will be held in Craig on 8/27 and 8/28.

Program: Vocal Workshops were held in Steamboat and Craig in preparation for a performance at the Botanic Park in Steamboat immediately before Music on the Green. The performance was a success with singers from Steamboat and Craig.

Strings in the Mountains held a sensory concert on July 31st with Jarabe Mexicano attended by about 35 children and adults.

The annual Ice Cream Social is Friday, August 31st at the Oak Street office.

Housing: Lynne gave the housing report. She visited the Park Place home with Jes McMillan to rethink the plan for xeriscaping the yard. To make the project manageable, it may need to be parceled out.

At Rainbow, the attic was vented with fans to reduce temperatures.

Multiple swamp coolers needed repairs.

High speed internet through Comcast will be available at the Oak Street office soon.

The parking lot at Oak Street was resurfaced.

At Maple Street, the project is progressing well. The cement patio in back, the side walkway, carport, and ramp were poured. There is a delay due to soil at the culvert. Maple may need an attic fan to cool the home partly because the large shade tree had to be removed since it was in poor condition.

Michael shared positive feedback about the person doing the work at Maple Street. Staff will prepare a protocol for soliciting bids in the future.

Alliance/State News: There was no Alliance meeting in July.

No new developments with CFCM.

The Office of the State Auditor had a conference call with Susan, Matt and Amy to discuss their preliminary findings. There were no surprises.

The Colorado Department of Human Services stopped in Craig for their statewide planning tour. Amy, Lindsey, and Tanya represented Horizons.

Board News: The current slate of officers for next year is:

President: Terry Jost

VP: Bob Grover

Secretary: Lu Etta Loeber

Treasurer: Dennis Kuntz

A vote will be taken in September.

The board's annual luncheon will be held on September 12th immediately after the board meeting. The board meeting will be held in Steamboat Springs. Board members suggested additions to the guest list. A post card invitation will be mailed out.

Finance Report

Matt informed the board that we received a large refund check from Wells Fargo. They recently discovered that they incorrectly adjusted the interest on Horizons' loan in 2015. The new interest rate on the mortgage loan is 2.9%. Since the rate is so low, the board does not recommend paying off the loan. Matt will follow up with Wells Fargo to secure a copy of their forensic accounting.

There is little change in the financial statements through 5/31/18. There continues to be a surplus. Noteworthy items: accounts receivable is lower due to the fact that Medicaid payments are coming through more timely than last year at this time and expenses are almost identical to last year at this time if you take out salaries.

Matt also offered a budget update. The board directed Matt to model for the 6.5% increase, a cost of living increase, a performance increase, and a 15% increase in Horizons' share of health insurance. There are increases in revenue that will help offset the increase in expenses: the 6.5% rate increase 3/1/19, a 1% rate increase 7/1/18, and a new comprehensive resource. A Finance Committee meeting to review the budget is set for Thursday, 8/23 at 9am location TBD.

Approval of Financials

Motion: "To approve the financials through May 31, 2018."

First: Terry Jost
Second: Michael Turner

The motion passed unanimously.

Program Presentation

Bob introduced Michael and Jes to talk about Horizons programs in Moffat County.

Michael has worked at Horizons since 1980 with a 15 year break in the middle. Since he is approaching the end of his career, he and Tatum are beginning to think about succession planning.

For their presentation, Michael and Jes spoke about their emergency preparedness efforts in Craig. They described a mass casualty exercise in Craig a few years ago, their written plans, phone trees, and Horizons' First Responders. They told the board about mock drills each month and fire department inspections.

Board members thanked Michael and Jes for their dedication and expressed their hope that Michael will maintain a connection to Horizons once he retires.

Adjourn

Motion: "To adjourn the meeting."

First: Jeff Dockstader
Second: Terry Jost

The motion passed unanimously and the meeting was adjourned.