



Board of Directors
September 12, 2018
Routt County Courthouse
Steamboat Springs, CO

Members Attending: Bob Grover, Terry Jost, Jeff Dockstader, Julie Pearce, Michael Turner, Debbie Beckett, Dennis Kuntz, Ron Schaeffer, Susie Baird, and Lu Etta Loeber

Members Excused: Fred Wolf, Beth Davison, and Tom Soos

Staff Present: Susan Mizen, Matt Morrill, and Tatum Heath

Call to Order

Bob Grover called the meeting to order.

President's Remarks

Bob thanked the board for the privilege of serving as president for the past ten years. He commended the board for collegial relationships and professionalism. He reflected on the pride he feels from being part of a program that creates great lives for people. He thanked board members for being part of our growth and development as an organization.

Approval of Minutes

Motion: "To approve the board meeting minutes from August 8, 2018."

First: Terry Jost
Second: Jeff Dockstader

The motion passed unanimously.

Director's Report

Personnel: The two day Person Centered Thinking training was well received by staff. There were 40 people at the training: our staff, three people from the Center for Independence, 9 people from Mountain Valley, and 6 people from Ariel Clinical Services in Grand Junction. A Horizons' Happy Hour with appetizers was held at Gino's at the end of the first day and Debbie Beckett was able to attend.

Madeline hired a new Grand County counselor for our SLS clients - Tonya French. Amy continues to recruit a new Service Coordinator/Family Support Coordinator for the SLS program in Grand County.

Health insurance decisions were made last month. We renewed our insurance with Cigna but premiums increased by 12%. There were no other good options.

Two Service Coordinators attended Investigation Training.

Tommy will attend HUD training in September in Colorado Springs for the voucher program.

Tatum is working with NW Colorado Health to set up two free half-day in-services for staff - one in Steamboat and one in Craig. Topics will include caring for our aging population, information about the hospice process, therapeutic support for staff and caregivers, nutrition, and healthy eating.

Tatum and Paige are working to provide more education about relationships and sexuality. They have identified therapists for relationship classes but are still searching for an instructor for the sex education portion.

A number of people have enrolled in CMC classes such as life skills, Zumba, yoga, and fitness. Elisha Colsen at CMC is coordinating a new Sampler Class this year for five weeks. The schedule is:

Mineral Springs Science Project with Kristy Milliken

Dream Tending and Mythology with Laura Burch

History with Tim Opyt

Social Media Safety with Jess Gannt-Schafer

Cookie decorating with Jess Guarnero

Program: Alyessa Yeagher, who lived at the Maple Street group home for over 20 years, passed away in her sleep. We are heart broken.

The annual ice cream social was Friday the 31st. There was a great turnout.

There is a Human Rights Committee meeting on 9/12.

Children's Service Coordinators met on 8/29 to continue their progress toward electronic record keeping.

There was a year-end BBQ at Stagecoach on the last day of boating.

Steve Kelton and Pam Duckworth hosted a day at the Wave Pool in Craig with a picnic lunch for both Routt and Moffat counties.

A Life Safety Code surveyor turned up in Craig for an unannounced inspection. Tatum is coordinating our response to their Plan of Correction. No serious omissions were found.

Staff are working to enroll additional people in the State funded SLS program. If any funds are unspent at the end of the fiscal year, they need to be returned.

Housing: Board members and luncheon guests are invited to visit the Maple Street project after the annual luncheon. The project is almost complete. Lynne notified the board that there will be people working in the yard.

Staff will prepare a protocol for securing bids in the future.

We revamped the xeriscape project at Park Place in Craig and are attempting to get new bids. Ron offered to help solicit bids.

Alliance/State News: Horizons has not received any feedback from HCPF on the Business Continuity Plan.

Key staff have had two conversations with the Office of the State Auditor. They have not yet released all their findings based on their audit of all 20 CCBs.

Board News: Susan anticipates about 40 guests for the annual luncheon. Outside guests are: Eileen Grover, Sharon Jost, Annalise (Scott's guest), Jan Kaminski, Mark Andersen (YVCF), Tim Corrigan, Wally Baird, Stephanie Monahan (Health Partnership), Wade Gebhardt (MVB), Greg Bjorgum (parent and volunteer), Pauline Bouchard (former board member and current HRC member), Billy East (contractor at Maple St), and Steve Kelton (former board member and current volunteer).

Lu Etta suggested that the Yampa Valley Autism Program's transition services (STRIDES) be on a future agenda.

Resource Development: Terry was wildly successful finding people at the county fairs to donate meat to Horizons. Two freezers were purchased for literally a ton of beef and pork. Staff who work in the Oak Street office prepared food for the luncheon using some of the donated meat.

This is the time of year when Deirdre is preparing our funding requests for Grand and Rio Blanco counties.

Colorado Group Realty invited Horizons to be a beneficiary of an event they held on 8/31. Susan and LuEtta met with a potential donor at the YVAP office. The donor is especially interested in helping low income families in Moffat County who have a child with special needs.

Carrie Sabin, an employee of Stantec, is planning a local event that brings Stantec's local employees (7 people) together with some people in our program. Stantec is a very large international engineering company with 22,000 employees. They are featuring this event in their corporate PR materials.

Budget Presentation

Matt presented the budget to the full board by offering a high level of review of expenses and revenue. On the revenue side, the Early Intervention budget is still unclear. Horizons has not yet received approval of the budget that was submitted last May. Matt noted that while the EI portion is problematic, the rest of the budget for revenue is realistic. Our revenue for homes and day program was impacted by attrition.

On the expense side, the budget includes an increase of up to 2% for performance, a \$1/hour increase for direct support staff effective 3/1, a \$5/night increase in the overnight stipend, and no increase in the employee share of health insurance. The cost of implementing these items is significant and results in a budgeted deficit of \$193,000.

Members of the Finance Committee assured the rest of the board that they considered the numbers carefully and concluded that Horizons can afford a deficit budget this year in order to further the agency's goals. Terry also noted that the budget reflects priorities identified by the Leadership Team.

Susan shared a draft of a letter to staff explaining the budget. Board members asked her to strengthen the sentence about Horizons covering the increase in health insurance costs.

Approval of the Budget

Motion: "To approve the budget as presented."

First: Terry Jost
Second: Michael Turner

The motion passed unanimously.

Election of Officers

Motion: "To accept the following slate of officers: President-Terry Jost, VP-Bob Grover, Treasurer-Dennis Kuntz, Secretary-Lu Etta Loeber."

First: Michael Turner
Second: Julie Pearce

The motion passed unanimously. Michael thanked Bob for his service and thanked Terry for accepting the presidency.

Public Comment

There was no public comment.

Adjourn

Motion: "To adjourn the meeting to go into executive session to discuss two confidential client issues."

First: Terry Jost
Second: Lu Etta Loeber

The motion passed unanimously.