



**Board of Directors  
November 13, 2019  
Yampa River State Park  
Hayden, CO**

**Members Attending:** Terry Jost, Jeff Dockstader, Julie Pearce, Debbie Beckett, Ron Schaeffer, Susie Baird (by phone), Bob Grover, Dennis Kuntz, Annette Dellacrocce, and Beth Davison.

**Members Excused:** Fred Wolf

**Staff Present:** Susan Mizen, Matt Morrill, Lindsey Garey, and Tatum Heath

**Call to Order:**

Terry Jost called the meeting to order.

**Approval of Minutes**

**Motion:** "To approve the board meeting minutes from October 9, 2019 with minor changes to wording but not content."

First: Jeff Dockstader  
Second: Michael Turner

The motion passed unanimously.

**Director's Report**

**Personnel:** A new Case Manager, Elise Rucker, started this past month in Moffat County. The hope is for continued stability in both case management and program moving forward.

In other good news, the Early Intervention office in Steamboat moved to a new location in the Pine Grove office building. Everything about the office is just right.

After 10 years as a Routt case manager, Phyllis will be leaving Horizons and moving to Florida. We will miss her client advocacy and expertise. A happy hour party was held in her honor at Carl's and was well attended by both staff and individuals in service.

Lynne met with a Worker's Comp surveyor who talked to her about safety. Staff are all reminded to allow extra time and be careful.

Amy Johnson worked on a major file server project. The agency now has new servers at Oak Street, the Craig office, and the Park Ave office. The accounting software, Great Plains, was a key component of this upgrade.

Tracy is out for two months for surgery. Kay and Matt will be working to provide coverage for essential duties.

Mark your calendars for Horizons 45th anniversary party which will double as Susan's retirement party! It will be on 01/24 at Olympian Hall from 4-7 pm.

Last month, it was announced that Alicia Morton was hired as the new Routt County nurse, and she officially started in October. She is doing a wonderful job and is already helping with the transition to Clear Springs Pharmacy in Routt County.

The court case involving a charge filed by the DA against a former employee has been resolved.

A new vehicle was ordered from a local car dealership to replace the Trailblazer. The recommended work for the Trailblazer exceeded its value to the agency, so a Subaru Ascent was ordered and is expected to arrive in about two months.

**Program:** A new comprehensive client who received an emergency resource moved into Soda Creek while one of the current tenants moved to her own apartment in the community.

Dan Comstock was here giving vocal workshops for both Routt and Moffat counties.

There was a medication administration class in Craig.

Paige, the all staff trainer, was re-certified in Crisis Prevention Intervention (CPI), which is a staff training tool to navigate challenging behavioral issues.

The bowling competition in Craig was a great event. Lots of prize ribbons were given out!

In addition, there was the Western Slope Regional Bowling tournament in El Jebel in October.

Madeline, Shanda, Meghan and Jes provided resources for supporting people in program to vote.

Craig hosted a Halloween party and handed out hot chocolate with Ron Schaeffer at Victory Vision.



Steamboat's Halloween party was at the Heart of Steamboat Church on 10/30.

The Steamboat bowling league start date was delayed to 10/23 with a break the week of Halloween.

An all staff training was held in Steamboat this past month.

There is a Family Fun Day scheduled for 11/15 in Granby. There will be arts, crafts, activities and a small resource fair.

Horizons began the enrollment process for two new individuals in to the Supported Living Services program in Moffat County.

The agency started offering tele-therapy in Rio Blanco County and the initial feedback from parents has been surprisingly positive.

**Resource Development:** Susan, Julie, and Tatum gave a presentation to the Rio Blanco County Commissioners. They continue to be a big supporter of Horizons. It was apparent that the commissioners knew Julie, and she spoke eloquently about the importance and role of Horizons in our community.

Jes and Tiffany gave a presentation to the youth United Way group at the high school. The group of students has been funding our Family Support program for years.

A troop of girl scouts will decorate Maple Street for the holidays as their project.

A new LOGO is in the works so stay tuned!

The Heart of Steamboat Methodist Church is doing a Being Human series. The next one is on Tuesday, 11/19 and is called Being Human with our differently-able community members. They plan to tell stories about people who are included at work or in recreation.

The community event in Meeker over the holidays is a wreath making workshop. It will be Sunday, 12/8 from 3-5:00.

Deirdre presented our Family Support funding request to a new group in Craig.

Jes did a great job with the Moffat United Way video! She and Don McLeslie spoke in the video and there were photos taken in various locations. It can be seen at the Moffat County United Way website or on Facebook.

There is a Parent Summit on 11/15 in Steamboat. Horizons will provide information about services. Lindsey developed a new Family support brochure just in time for the event.

Jes attended her first solo Moffat Human Resource Committee meeting in Craig.

Horizons was a sponsor for the Wellness Conference and Tatum set up a booth for the event. It was a great opportunity to network with other regional community resources.

Letters of introduction were sent to the Grand County commissioners and the Granby town manager at Susie's suggestion. Thank you Susie for hand delivering the letter to the Town of Granby and asking it to be distributed.

The agency received three generous donations within the past month from two board members. This is a nice reminder for board members to donate to the agency. Any amount is welcome and appreciated.

**State News:** Alliance, the ARC of Colorado, and Disability Law Colorado are joining forces to advocate for Colorado legislation to end the comprehensive waiting list. CCBs and providers are contacting families whose children are waiting for adult comprehensive services and families whose children recently received funding so that their stories can be told to legislators - Rep Dylan Roberts (Routt), Rep Perry Will (Moffat and Rio Blanco), Rep KC Becker (Grand and Jackson) and Senator Rankin. This is a big ask. The goal is for legislators to approve a bill to set aside enough money to fund services for all 3,000 people on the waiting list over a period of 6 years. Deirdre will write sample emails and send them to everyone who has a horizonsnwc.org email address. Members will be notified when the timing is right to send a personal email. If you would like to know more, please look at the coidd.com website.

HCPF just released a 57-page document that contains the TCM rates for Case Management Agencies. While this is the long-awaited-document to assess the viability of creating a separate Case Management Agency to comply with the Settings Rule, everyone is trying to make sense of it because it does not compare apples to apples. It includes rates for CCB functions separate from the TCM rates, which no one was expecting. In addition, HCPF used unfamiliar terminology for existing functions.

Thus far, Horizons has participated in two meetings with other agencies to discuss this information and compile questions for HCPF. Tatum will attend a face to face meeting with HCPF next Wednesday as well as a follow-up meeting with other agencies next Thursday in order to learn more. After these meetings, the CFCM Board Subcommittee will convene to develop next steps and make recommendations to the board.

**Finance Report:** Matt presented financials through the first month of the fiscal year with no notable anomalies. Many key aspects of the financials are a function of timing and there is limited information through the first month.

**Motion:** "To approve the Finance Report as presented"

First: Dennis Kuntz  
Second: Annette Dellacroce

The motion passed unanimously

**Family Support Policy:** Lindsey presented the Family Support Policy and there is little deviation from the original policy with the exception of changes to regulatory language.

**Motion:** "To approve the Family Support Policy as presented"

First: Julie Pearce  
Second: Beth Davison

The motion passed unanimously

**Program Presentation:** Jes and Cathy presented information on the Rainbow bathroom remodel and how it is successfully working to support residents and staff alike to improve quality of care. They worked closely with Lynne on the project to create a functional and homelike environment. Staff and the board alike recognized that other sites will need to be identified for future remodels to accommodate the aging population.

**Public Comment:** None

## **Adjourn**

**Motion:** "To adjourn the meeting."

First: Jeff Dockstader  
Second: Michael Turner

The motion passed unanimously and the meeting was adjourned.