

HORIZONS SPECIALIZED SERVICES
Statement of Financial Position
For the Eleven Months Ending Sunday, May 31, 2020

ASSETS

Current Assets	
Cash	\$3,098,365
Accounts Receivable	681,695
Prepaid Expenses	60,131
Total Current Assets	<u>3,840,190</u>
Other Assets	
Restricted Cash	147,842
Deferred Loan Cost, Net	
Total Other Assets	<u>147,842</u>
Fixed Assets, Net	<u>2,015,881</u>
TOTAL ASSETS	<u><u>\$6,003,913</u></u>

LIABILITIES AND EQUITY

Current Liabilities	
Accounts Payable	\$12,177
Accrued Payroll and Employee Benefits	294,383
Deferred Revenue	322,733
Current Portion of Long Term Debt	
Total Current Liabilities	<u>629,294</u>
Long-term Debt	
Notes Payable	986,500
Total Long-term Debt	<u>986,500</u>
Net Assets	
Board Designated	2,064,586
Undesignated	2,240,157
Total Net Assets	<u>4,304,743</u>
Net Surplus (Deficit)	<u>83,377</u>
Total Equity	<u>4,388,119</u>
TOTAL LIABILITIES AND EQUITY	<u><u>\$6,003,913</u></u>

HORIZONS SPECIALIZED SERVICES
NOTES TO FINANCIAL STATEMENTS
FOR THE ELEVEN MONTHS ENDED MAY 31, 2020

BALANCE SHEET:

Cash:

914,968	Certificates of Deposit and Savings Accounts
<u>2,183,397</u>	Checking & Money Market Accounts
3,098,365	

Accounts Receivable:

462,323	Balances due from ACS for Medicaid Waiver billings (73% of this is current)
199,898	Balances due from the State. This also includes Part C.
10,259	Work Crew billings and miscellaneous A/R
<u>9,215</u>	A/R from SCA Inc.
681,695	

Prepaid Expenses:

822	Various maintenance and service contracts June, 2020 - May, 2021
24,502	Insurance (Health, Building, Liability, Workers Comp, D&O)
21,233	Cash Surrender Values of Life Insurance policies held by Horizons (as of 6/30/19)
<u>13,573</u>	Security Deposits paid on behalf of clients moving into new apts; office spaces
60,131	

Restricted Cash

119,272	Gift Annuity Fund as of 6/30/19
<u>28,570</u>	Yampa Valley Community Foundation Agency Fund as of 6/30/19
147,842	

Year to Date Asset Summary:

250,000	Total FY 2019-2020 Asset Budget
<u>(151,912)</u>	Assets purchased through 5/31/20
98,088	Balance of Asset Budget in FY 2019-2020

Accrued Payroll and Employee Benefits:

108,966	Accrued payroll for last ten days of the month
187,990	Accrued paid time off (PTO)
<u>(2,572)</u>	Other accrued employee benefits & taxes
294,383	

Deferred Revenue:

3,250	Security Deposits on 8th Street apartments
750	8th Street Rent received in advance
<u>318,733</u>	Mill Levy funds received in excess of amounts recognized as revenue
322,733	

Fund Balance:

<u>2,094,719</u>	Unrestricted Fund Balance @ 6/30/15
<u>(2,696)</u>	Deficit Through 6/30/16
<u>2,092,023</u>	Unrestricted Fund Balance @ 6/30/16
<u>97,167</u>	Surplus Through 6/30/17
<u>2,189,189</u>	Unrestricted Fund Balance @ 6/30/17
<u>32,630</u>	Surplus Through 6/30/18
<u>2,221,819</u>	Unrestricted Fund Balance @ 6/30/18
<u>18,283</u>	Surplus Through 6/30/19
<u>2,240,102</u>	Unrestricted Fund Balance @ 6/30/19
<u>83,377</u>	Surplus Through 5/31/20
<u>2,323,479</u>	Unrestricted Fund Balance @ 5/31/20

6 : 1 Working Capital Ratio [Current Assets/Current Liabilities]

HORIZONS SPECIALIZED SERVICES
Statement of Activity
For the Eleven Months Ending Sunday, May 31, 2020

	Actual	Budget	Variance	Notes
Revenue				
Day Program	\$584,766	\$565,361	\$19,405	1
Early Intervention	345,957	399,904	(53,947)	2
Case Management	180,853	222,110	(41,257)	3
Administration	93,907	93,660	247	
Homes	2,426,358	2,354,503	71,855	1
Supported Living Services	334,600	337,045	(2,444)	4
Vocational Rehabilitation	124	3,667	(3,543)	
Work Crews	4,755	6,747	(1,992)	
CES	1,905	825	1,080	
Room & Board	299,145	286,070	13,075	5
Other Income	54,360	52,988	1,373	
Gov't Grant Support/HUD, etc	94,750	64,618	30,132	6
Gov't Grant Support/Part C	71,773	36,951	34,822	2
Individual Pledges and Donations	52,356	50,417	1,939	7
Foundation Grants/Support	45,991	36,667	9,324	7
Cities and Counties - Grants/Support	8,875	20,625	(11,750)	7
County Mill Levy	1,111,531	1,102,802	8,729	
Fundraisers	40,051	31,167	8,885	7
United Way - Grants/Support	18,875	19,250	(375)	7
Total Revenue	\$5,770,931	\$5,685,374	\$85,557	
Expenses				
Salaries, P/R Taxes & Benefits	\$4,008,701	\$4,048,822	(\$40,121)	8
Vehicle Expenses	52,789	55,596	(2,807)	
Purchased & Medical Services	91,149	103,398	(12,249)	9
Depreciation & Amortization	158,057	170,447	(12,390)	
Telephone	30,904	31,726	(822)	
Utilities	62,137	60,612	1,524	
Insurance	687,363	688,993	(1,630)	
Bank Charges	222	566	(344)	
Dues, Subscriptions & Fees	20,867	24,568	(3,701)	
Supplies	125,135	152,934	(27,800)	10
Fundraising Expense	7,306	11,458	(4,152)	
Professional Fees	32,602	46,269	(13,667)	11
Food (net of stamps)	64,213	84,575	(20,362)	12
Postage & Express	3,675	4,311	(637)	
Repair & Maintenance	83,725	95,021	(11,296)	
Building Lease	160,467	146,570	13,897	
Property Tax	3,813	3,667	146	
Staff Development & Recognition	18,523	21,996	(3,473)	
Meetings, Conferences & Training	13,547	19,710	(6,164)	13
Promotional Expense	15,156	7,838	7,319	

HORIZONS SPECIALIZED SERVICES

Statement of Activity

For the Eleven Months Ending Sunday, May 31, 2020

	Actual	Budget	Variance	Notes
Travel	0	1,288	(1,288)	
Mileage Reimbursement	15,975	26,962	(10,987)	13
Client Assistance	26,393	29,194	(2,801)	
In-kind	4,835	2,567	2,268	
Total Expenses	5,687,554	5,839,090	(151,535)	
Net Surplus (Deficit)	\$83,377	(\$153,716)	\$237,092	
To Reconcile to "Cash" Activity:				
Add Back: Depreciation and Amortization	158,057	170,447	(12,390)	
Less: Principal Loan Payments	986,500	986,500	0	
Less: Fixed Asset Acquisitions	(151,912)	(151,912)	0	
Net "Cash" Activity for this Period	\$1,076,022	\$851,319	\$224,703	

HORIZONS SPECIALIZED SERVICES
 NOTES TO FINANCIAL STATEMENTS
 FOR THE ELEVEN MONTHS ENDED MAY 31, 2020

INCOME STATEMENT:

VARIANCE REPORT - OVER (UNDER) BUDGET:

#	Amount	%
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REVENUE:

Day Program & Homes

1.	19,405	3.4%	The combination of retainer billing for Day Program activities and the 8% increase in Residential rates have been critically important in maintaining our largest fee-for-service revenue streams. Our Day Program and Residential staff have done a tremendous job of providing activities and virtual programming for the people we serve during this incredibly difficult time. The retainer payments ended in July and management is currently making decisions about the opening of Day Program at reduced levels and some individuals are receiving Supported Employment services.
	71,855	3.1%	

Early Intervention/Gov't Grant Support/Part C

2.	(53,947)	(13.5%)	EI revenue continues to fall compared to Budget as the pandemic wears on and fewer services are provided. That being said, the EI team has worked diligently to provide virtual services to those families who want them and continue to manage the changing guidance from the State.
	34,822	94.2%	
	(19,125)		

Case Management

3.	(41,257)	(18.6%)	Case Management revenue is \$11k under budget in Routt and \$31k under budget in Moffat, mainly due to prolonged staffing issues. The current reimbursement model in which revenue is earned based upon 15 minute increments, capped at 240 units per year, is moving to a flat, per member per month fee next fiscal year. This should not change our revenue levels materially.
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SLS

4.	(2,444)	(0.7%)	SLS revenue is basically unchanged compared to budget. This is entirely due to the retainer payments, as SLS services have been drastically reduced by the pandemic. SLS revenue will be challenging in FY21 due to retainer payments ending.
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Room & Board

5.	13,075	4.6%	Room & Board revenue is \$13k favorable to budget due to the new enrollments in FY20.
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Gov't Grant Support/HUD, etc.

6.	30,132	46.6%	This variance is due to the receipt of the grant for the CDOT vehicle at Rose Street (\$37k).
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Individual Donations, Foundation Grants/Cities/Counties, Fundraisers, United Way

7.	1,939	3.8%	Fundraising revenue sources vary widely to budget due to the timing of the receipt of these funds. The budget is spread evenly throughout the twelve months of the year. However, Individual Donations spike around December with Colorado Gives Day; Fundraisers occur in December and April (Little Points of Light and Pick-a-Dish); and Foundation Grant payments might be received quarterly, once a year, or sporadically. The reason for the large variance in Fundraising is the death of one of the individuals in which we held a life insurance policy from the late '90s endowment.
	9,324	25.4%	
	(11,750)	(57.0%)	
	8,885	28.5%	
	(375)	(1.9%)	
	8,023		

EXPENSES:

Salaries, P/R Taxes and Benefits.

8.	(40,121)	(1.0%)	This variance decreased by almost \$25k compared to April due to another round of staff bonuses. Due to fewer hours worked in certain departments as a result of the pandemic, I anticipate that Wages will be under budget at year end. Our staff has done an incredible job caring for the individuals we serve and following the protocols necessary to keep our clients healthy and safe.
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Purchased & Medical Services

9.	(12,249)	(11.8%)	This variance is due to timing in Family Support reimbursements, as well as the type of Family Support reimbursement. There is typically a high volume of payments at year end as the final requests are processed and plans are reconciled.
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Supplies

10.	(27,800)	(18.2%)	Recent PPE purchases have been offset by significantly fewer Day Program supply needs. PPE expenses will continue due to the need to be prepared for an outbreak.
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Professional Fees

11.	(13,667)	(29.5%)	Professional Fees are under budget due to the timing in the payment for the audit, which occurs in June.
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Food

12.	(20,362)	(24.1%)	Food expense continues to be under budget due to donated meat.
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Meeting, Conferences & Training/Mileage Reimbursement

13.	(6,164)	(31.3%)	These categories are directly impacted by the pandemic as travel for Meetings, Conferences and Training has been halted. Furthermore, most of our mileage reimbursements are for the EI program, but services are now provided remotely.
	(10,987)	(40.7%)	

HORIZONS SPECIALIZED SERVICES
 NOTES TO FINANCIAL STATEMENTS
 FOR THE ELEVEN MONTHS ENDED MAY 31, 2020

RESOURCE DEVELOPMENT ANALYSIS

	FY 2020	FY 2019
Received to date:		
Individuals	52,356	74,206
Grand County		10,000
Moffat County HRC	2,500	5,436
Rio Blanco County	6,375	8,500
Total Counties	8,875	23,936
Ability Experience	820	1,500
Bessie Minor Swift Foundation	2,985	1,862
CAF	138	17
Concordia	300	300
Grand Foundation	10,000	5,000
Heart of Steamboat	500	
Knights of Columbus	2,500	
Kroger Cares Program		
Lions Club of Fraser Valley	2,000	
Meeker HRC		
Moffat County High School Key Club (RB United Way)	2,000	2,000
Mountain Parks Electric		1,500
Mountain Valley Bank	250	
Operating Round Up - YVEA		1,460
Safeway		2,500
Steamboat Ace Hardware	1,500	
Summit Foundation	5,000	
Tater Family Foundation		500
United Jewish Foundation	250	
WEH2 Foundation	5,000	
Yampa Valley Bank	200	
Yampa Valley Community Foundation - Women's Giving Circle	1,120	5,117
Yampa Valley Community Foundation - Lufkin Family Foundation	5,286	5,286
Yampa Valley Community Foundation - Gloria Gossard Memorial		5,000
Yampa Valley Community Foundation - Community Grant Endowment	5,641	
Yampa Valley Community Foundation - Ski Corp Charitable Fund		
Yampa Valley Sustainability Council		100
Vanguard Charitable Foundation	500	
Total Foundations, etc	45,991	32,142
Moffat County United Way	18,875	24,250
United Way - Other		600
Total United Way	18,875	24,850
Meeker Holiday Home Tour		905
Little Points of Light	10,919	15,777
Pick a Dish		9,319
Meeker Events	4,000	
Other	25,132	2,282
Total Fundraisers	40,051	28,283
Sub-Total	166,148	183,417
<i>Less: Resource Development Salary and Payroll expenses</i>	<i>72,184</i>	<i>46,654</i>
<i>Other Direct Costs</i>	<i>17,344</i>	<i>17,080</i>
Net "Gain" (Loss) in Resource Development for 2020, 2019	76,620	119,683