



**Board of Directors
405 Oak Street
Meeting Minutes
April 12^h, 2023**

Members Attending: Terry Jost, Annette DellaCroce,, Leslie Bjorgum, Dennis Kuntz

Members Excused: Ron Schaeffer, Beth Davison, Julie Pearce, Jeff Dockstader

Staff Present: Tatum Heath, Erik Petersen, Meghan McNamara, Madeline Landgren, Lindsey Garey

Call to Order

Terry Jost called the meeting to order.

Approval of Minutes

Motion: "To approve the board meeting minutes from March 8^h, 2023"

First: Annette DellaCroce

Second: Leslie Bjorgum

The motion passed unanimously.

Director's Report for March 9th through April 10th, 2023:

Program & Personnel

The annual snowmobiling day was on April 7th and the weather could not have been better. It was sunny, relatively warm, and everyone had a fantastic time. As one can imagine, this is a favorite for folks in program. Every year Steamboat Snowmobile Tours donate their time and staff to Horizons. These are the kind of partnerships and activities that define community.

IDD Awareness Day for Colorado was on March 29th. Every year, providers, case managers, and advocates come together with legislators to raise awareness about the importance of services for these community members. Horizons nominated two staff people, Trish Nickerson and Blake Beh as DSPs of the Year. Horizons very proud of both of the them, and the hard work they put into their jobs. Between the two of them, they have 16 years of experience and Horizons is fortunate to have such excellent direct support professionals.

On Wednesday, April 5th, there was a new employee orientation. The agency has seen an uptick in applicants especially in Moffat County. This is a welcome change from past months.

There was a Family Support Council meeting on Thursday, April 6th as well as a Case Management meeting on Tuesday, April 4th.



The agency continues to move forward with increasing the usage of technology to improve the quality of services. Last week, there was an administrative meeting to review the Therap crosswalk for required documentation. Madeline was able to finalize and “turn green” many of the modules associated with where and how documentation is completed on Therap.

Horizons offered training to staff regarding Trauma-informed Care of Persons with Intellectual/Developmental Disabilities (I/DD). This training was a general overview of culturally competent trauma-informed approaches to care of persons with I/DD (and disability in general), as well as self-care. The session was presented by Dr. Karyn Harvey and is for all direct care workers, providers, families, caregivers, and interested learners. This is an example of how Horizons is committed to providing ongoing training for a highly skilled workforce.

There was a person centered-thinking training for new staff from 4/11-4/13. This required training provides tools to staff that facilitate and support self-directed care for the families and people in program.

The annual Yampa Valley Wellness Conference is coming up on April 27th at the Grand Hotel in Steamboat. Horizons is a sponsor and Meghan McNamara is on the planning committee. The theme for the 2023 Wellness Conference is “ReConnected: From Separation and Loneliness to Connection.” This event is targeting healthcare and industry professionals and the general public. Horizons will have interested staff participate in the conference.

Tatum met with the Rio Blanco county commissioners, Rio Blanco Human Services, and the county attorney to help provide information on Case Management Redesign. One of the commissioners was pursuing the possibility of applying to be the case management agency for region 16 and wanted to get feedback from Horizons about what is entailed. Tatum was able to provide an overview of the associated functions, billing, targeted case management, eligibility, caseloads, reimbursement rates, and some of the differences between the Medicaid waivers. Ultimately, they decided not to pursue the bid.

The Milestones Talent Show is scheduled for 4/28.

There was a Special O awards ceremony on Monday, 03/27 at 5 pm for participants. Thank you to Sarah-Grace and Leslie Bjorgum for helping to make it a fun and meaningful event for participants.

The DSP of the Month for March was Jerry Scott. Jerry has been at Horizons for 4 years and has been an impressive leader since day one. "Sometimes," he says, "it doesn't even feel like I'm at work. It just feels like I'm hanging out with great people" and this attitude is what makes him such a successful caregiver. Outside of work, he loves anything involving music or spending time outside. His go-to quote about life is from John Lennon, Life is what happens when you're busy making other plans.

Resource Development and Public Relations

Jes, Tatum, and Erik have been working on some of the reporting requirements for the Moffat County United Way funding.

The Rocky Mountain Health Foundation, the agency that funded Horizons in the amount of \$21,000 this past fiscal year, held a group discussion with western slope nonprofit agencies

to discuss future funding requirements as it relates to compliance with DEI (diversity, equity, and inclusion) metrics. It was a good opportunity for Horizons, Community Connections, Strive, and Community Options to convey how little control Medicaid providers have over who receives services. For example, the waiting list for services is a statewide waiting list that is determined by order of selection or the date that the person becomes eligible. As a result, it will be difficult to meet some of the associated department of labor metrics used to determine eligibility for funding opportunities.

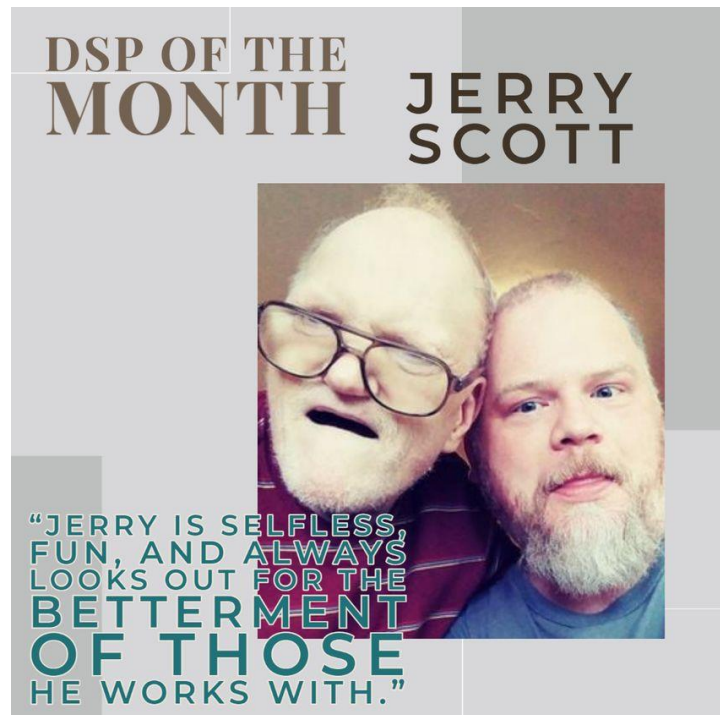
Moffat County United Way awarded Horizons \$10,000 for the Moffat Adult Program and \$12,167 for the Moffat Residential Program.

The Women's Giving Circle granted a Routt Family Support family with \$600 to cover respite while Mom was completing her CNA clinicals.

UCHealth/Yampa Valley Community Foundation sent their first round of clarification questions and will likely be scheduling an interview in the coming weeks.

Horizons' spring newsletter was sent out on March 29th highlighting the various groups of people who make services possible from volunteers to donors with a special highlight of the direct support profession of the year nominees.

Sarah-Grace and Elizabeth are working with Margaret from ACZ Laboratories to get Horizons listed as a qualified volunteer location. This will allow ACZ employees to use their designated volunteer hours at Horizons. Current efforts are focused on providing interested volunteers the opportunity to teach a skills class on the topic of their choice at Day Program.



State News

The state held stakeholder meetings on Creating Equitable Access within Colorado's Medicaid Home and Community-Based Services (HCBS). The state acknowledges systemic issues that impede equitable access to services and are seeking feedback to help ameliorate the issue.

The environment at the state level continues to be one of fiscal frugality. As it currently stands due to the legislative workings of Gallagher and Tabor, there is only about \$15 million available for all legislation this year.

Finally, the Public Health Emergency is scheduled to end May 11th. This is important for agencies like Horizons because certain flexibilities related to eligibility and approvals will also end.

Financials

Erik Petersen presented the financials through December, 2022. Salary expenses increased markedly during December; this was attributable to end-of-year bonuses, which totaled approximately \$22.0K and retroactive pay increases (back to September) for the cost of living pay increase of \$2/hour approved during the 2023 budget process. Horizons anticipates being slightly below budget for the remainder of the year. The net deficit YTD is \$55K, compared to budget YTD of a deficit of \$149.2K. Adding back depreciation and subtracting fixed asset acquisitions, cash activity for the period was -\$13.9K. This compares to a positive \$13.9K in November.

Motion: "To approve the financials through December, 2022"

First: Dennis Kuntz

Second: Leslie Bjorgum

The motion passed unanimously

Tatum and Erik presented the updated investment policy which increase the allowable amount of investable agency funds from \$50k to \$250k. Bootstrapped to the policy is an investment policy resolution to be used for banking institutions.

Motion: "To approve the Horizons' investment policy as written"

First: Dennis Kuntz

Second: Annette DellaCroce

The motion passed unanimously

Motion: "To approve the resolution for the Executive Director and Chief Financial Officer to jointly open, manage, and sign for any investment accounts for Horizons Specialized Services."

First: Dennis Kuntz

Second: Annette DellaCroce

The motion passed unanimously

Program Presentation

Lindsey Garey and Madeline Landgren presented an overview of Case Management Redesign, associated timelines mandated by the state, and many of the functional changes associated with the change.

Public Comment

None

Adjournment

Motion: "To adjourn the meeting."

First: Leslie Bjorgum

Second: Annette DellaCroce

The motion passed unanimously and the meeting was adjourned.